














Hop Head Farms









4630 West Hickory Road, Hickory Corners, MI 49060








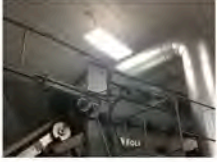
Inspection Started: Aug 29, 2018 8:09 AM
Inspection Ended: Sep 25, 2018 12:02 PM
Timezone: Eastern Standard Time
User: Derek Stepanski
Email: dstepanski@bellsbeerroom
Inspection ID: 16
Checklist: HQC Checklist

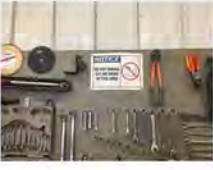
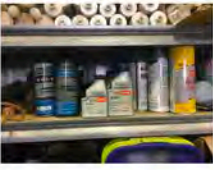

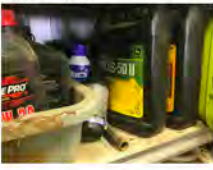
Total Score: 54 / 64 **84%** **Passing**


Answers	Score	Status
1. Health and Human Safety	13 / 16	81.3%
1.1. Do employees receive health and human safety training per OSHA guidelines?	1 / 1	
Multiple Choice Answers • YES	1 / 1	
Notes/Comments: Global Gap by 2019		
1.2. Is a health and human safety policy posted and communicated to staff?	1 / 1	
Multiple Choice Answers • YES	1 / 1	
Notes/Comments: Brent Christiansen		
1.3. Is there a formal visitor check in/check out protocol in place?	1 / 1	
Multiple Choice Answers • YES	1 / 1	
1.4. Is there a Pest control plan?	1 / 1	









Answers	Score	Status
Multiple Choice Answers <ul style="list-style-type: none"> • YES 	1 / 1	
Notes/Comments: Griffen		
1.5. Are there First Aid Kits and signs posted?	0 / 1	
Multiple Choice Answers <ul style="list-style-type: none"> • NO 	0 / 1	
Notes/Comments: The only first aid is in the office		
1.6. Are there No smoking/tobacco signs?	1 / 1	
Multiple Choice Answers <ul style="list-style-type: none"> • YES 	1 / 1	
1.7. Are there No animal signs?	0 / 1	
Multiple Choice Answers <ul style="list-style-type: none"> • NO 	0 / 1	
1.8. Are there Safety precaution signs (PPE requirements)?	0 / 1	
Multiple Choice Answers <ul style="list-style-type: none"> • NO 	0 / 1	
Notes/Comments: Training but no signs.		
1.9. Is there a HQG sign?	1 / 1	
Multiple Choice Answers <ul style="list-style-type: none"> • YES 	1 / 1	
1.10. Are there no food or drink in work areas signs?	1 / 1	
Multiple Choice Answers <ul style="list-style-type: none"> • YES 	1 / 1	
1.11. Are bathrooms available outside of work areas with signs requiring hand washing?	1 / 1	
Multiple Choice Answers <ul style="list-style-type: none"> • YES 	1 / 1	






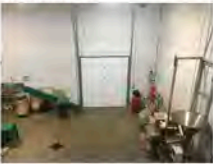


Answers	Score	Status
1.12. Are hand washing station available near bathrooms?	1 / 1	
Multiple Choice Answers • YES	1 / 1	
1.13. Are breakroom areas outside of work areas?	1 / 1	
Multiple Choice Answers • YES	1 / 1	
1.14. Are sanitation stations and hand washing facilities available for employees to use before returning to work? With signs posted?	1 / 1	
Multiple Choice Answers • YES	1 / 1	
1.15. Are trash cans located throughout facility?	1 / 1	
Multiple Choice Answers • YES	1 / 1	
1.16. Is there a lock-out and tag-out policy and procedure in place?	1 / 1	
Multiple Choice Answers • YES	1 / 1	
Notes/Comments: They have one but could use some more training.		
2. Receiving Area / Picking Machine	11 / 14	78.6%
2.1. Is receiving/picking building closed and sealed during offseason in order to prevent birds and other animals from entering the building?	1 / 1	
Multiple Choice Answers • YES	1 / 1	
2.2. Are the floor areas free of grease, oil, excessive dust and dirt, or any other contaminate?	1 / 1	
Multiple Choice Answers • YES	1 / 1	
2.3. Are there vehicles, tractors, and other machinery stored receiving floor?	0 / 1	
Multiple Choice Answers • NO	0 / 1	









Answers	Score	Status
2.4. Are conveyor belts free of grease, dust, dirt, or other contaminates?	1 / 1	
Multiple Choice Answers <ul style="list-style-type: none"> • YES 	1 / 1	
2.5. Are all safety guards installed and maintained? (railings, belts guards, gear guards, etc.)	1 / 1	
Multiple Choice Answers <ul style="list-style-type: none"> • YES 	1 / 1	
Photos: <div style="display: flex; justify-content: space-around; align-items: flex-start;"> <div data-bbox="103 659 224 842">  <p>IMG 2.5_1</p> </div> <div data-bbox="253 562 467 745">  <p>IMG 2.5_2</p> </div> </div> <p data-bbox="253 751 867 779">Make sure people are not allowed in this area without guards on picket.</p>		
2.6. Are tools, spare parts, radios and personal items organized and secured so they do not contaminate the hops?	1 / 1	
Multiple Choice Answers <ul style="list-style-type: none"> • YES 	1 / 1	
Photos: <div data-bbox="103 1205 318 1373">  <p>IMG 2.6_1</p> </div>		
2.7. Are all lights shatter proof or covered so they will not contaminate the hops?	1 / 1	
Multiple Choice Answers <ul style="list-style-type: none"> • YES 	1 / 1	
Photos: <div data-bbox="103 1703 318 1871">  <p>IMG 2.7_1</p> </div> <p data-bbox="103 1877 618 1904">We would like to see covers over lights directly above Hops.</p>		









Answers	Score	Status
2.8. Is there excessive dirt, dust, and loose material on rafter, lights, and equipment above receiving area and picking machine?	0 / 1	
Multiple Choice Answers • NO	0 / 1	●
2.9. Is there evidence of food, beverages, chewing gum, and tobacco products present?	1 / 1	
Multiple Choice Answers • YES	1 / 1	●
Photos: IMG 2.9_1 		
2.10. Are all lubricants, greases, and fluids food grade?	1 / 1	
Multiple Choice Answers • YES	1 / 1	●
Notes/Comments: For the most part it looks great. One shelf has some oil that should be stored elsewhere.		
Photos: IMG 2.10_1  IMG 2.10_2  IMG 2.10_3 		
2.11. Is insulation and paint above hop containing areas in good condition?	1 / 1	
Multiple Choice Answers • YES	1 / 1	●
2.12. Is there evidence of pest?	0 / 1	
Multiple Choice Answers • NO	0 / 1	●
2.13. are all emergency stop buttons clearly marked in all areas?	1 / 1	

Answers	Score	Status
Multiple Choice Answers <ul style="list-style-type: none"> • YES 	1 / 1	●
2.14. Is the overall building clean and organized?	1 / 1	
Multiple Choice Answers <ul style="list-style-type: none"> • YES 	1 / 1	●
Notes/Comments: Small amounts of clutter but generally clean		
Photos: IMG 2.14_1 		
3. Cooling / Baling and Storage Facility	1 / 1	100%
4.1. Is cooling/baling and storage facility closed and sealed during offseason in order to prevent birds and other animals from entering the building?	1 / 1	
Multiple Choice Answers <ul style="list-style-type: none"> • YES 	1 / 1	●
4. Kiln / Dry Facility	13 / 14	92.9%
3.1. Is kiln/drying facility closed and sealed during offseason in order to prevent birds and other animals from entering the building?	1 / 1	
Multiple Choice Answers <ul style="list-style-type: none"> • YES 	1 / 1	●
Notes/Comments: Wolf dryer		
3.2. Are conveyor belts clean and free of grease, excessive dirt and dust or other contaminates?	1 / 1	
Multiple Choice Answers <ul style="list-style-type: none"> • YES 	1 / 1	●
3.3. Is the kiln floor area clean and free of grease, dirt, and dust or other contaminates?	1 / 1	

Answers	Score	Status
Multiple Choice Answers • YES	1 / 1	
3.4. Are all safety guards installed and maintained? (railings, belts guards, gear guards, etc.)	1 / 1	
Multiple Choice Answers • YES	1 / 1	
3.5. Are the kiln floor cloths clean and free of grease, dirt, and dust or other contaminates?	1 / 1	
Multiple Choice Answers • YES	1 / 1	
3.6. Are tools, spare parts, radios and personal items organized and secured so they do not contaminate the hops?	1 / 1	
Multiple Choice Answers • YES	1 / 1	
3.7. Are all lights shatter proof or covered so they will not contaminate the hops?	1 / 1	
Multiple Choice Answers • YES	1 / 1	
Notes/Comments: Shatter proof but not covered. Covers would be great.		
3.8. Is there excessive dirt, dust, and loose material on rafter, lights, and equipment above receiving area and picking machine?	1 / 1	
Multiple Choice Answers • YES	1 / 1	
Notes/Comments: Some dust up high but clean for the most part.		
3.9. Is there evidence of food, beverages, chewing gum, and tobacco products present?	1 / 1	
Multiple Choice Answers • YES	1 / 1	
3.10. Are all lubricants, greases, and fluids food grade?	1 / 1	
Multiple Choice Answers • YES	1 / 1	

Answers	Score	Status
3.11. Is insulation and paint above hop containing areas in good condition?	1 / 1	
Multiple Choice Answers • YES	1 / 1	
3.12. Is there evidence of pest?	0 / 1	
Multiple Choice Answers • NO	0 / 1	
3.13. are all emergency stop buttons clearly marked in all areas?	1 / 1	
Multiple Choice Answers • YES	1 / 1	
3.14. Is the overall building clean and organized?	1 / 1	
Multiple Choice Answers • YES	1 / 1	
Notes/Comments: Small amounts of clutter		
Photos:		
 		
5. Cooling / Baling and Storage Facility	15 / 18	83.3%
4.1. Is cooling/baling and storage facility closed and sealed during offseason in order to prevent birds and other animals from entering the building?	1 / 1	
Multiple Choice Answers • YES	1 / 1	
4.2. Are conveyor belts clean and free of grease, excessive dirt and dust or other contaminates?	1 / 1	
Multiple Choice Answers • YES	1 / 1	
4.3. Are all safety guards installed and maintained? (railings, belts guards, gear guards, etc.)	1 / 1	

Answers	Score	Status
<p>Multiple Choice Answers</p> <ul style="list-style-type: none"> • YES 	1 / 1	
<p>Photos:</p> <p>IMG 4.3_1</p> 		
<p>4.4. Is the cooling floor area clean and free of grease, dirt, and dust or other contaminates?</p> <p style="text-align: right;">1 / 1</p>		
<p>Multiple Choice Answers</p> <ul style="list-style-type: none"> • YES 	1 / 1	
<p>4.5. Are there vehicles, tractors, and other machinery stored on cooling or storage floor?</p> <p style="text-align: right;">1 / 1</p>		
<p>Multiple Choice Answers</p> <ul style="list-style-type: none"> • YES 	1 / 1	
<p>4.6. Is there adequate ventilation in cooling area?</p> <p style="text-align: right;">1 / 1</p>		
<p>Multiple Choice Answers</p> <ul style="list-style-type: none"> • YES 	1 / 1	
<p>4.8. Are all lights shatter proof or covered so they will not contaminate the hops?</p> <p style="text-align: right;">1 / 1</p>		
<p>Multiple Choice Answers</p> <ul style="list-style-type: none"> • YES 	1 / 1	
<p>Notes/Comments:</p> <p>Shatter proof but not covered.</p>		
<p>4.9. Is there excessive dirt, dust, and loose material on rafter, lights, and equipment above receiving area and picking machine?</p> <p style="text-align: right;">1 / 1</p>		
<p>Multiple Choice Answers</p> <ul style="list-style-type: none"> • YES 	1 / 1	
<p>4.10. Is there evidence of food, beverages, chewing gum, and tobacco products present?</p> <p style="text-align: right;">0 / 1</p>		
<p>Multiple Choice Answers</p> <ul style="list-style-type: none"> • NO 	0 / 1	
<p>4.11. Are all lubricants, greases, and fluids food grade?</p> <p style="text-align: right;">1 / 1</p>		

Answers	Score	Status
Multiple Choice Answers • YES	1 / 1	
4.12. Are magnets present and properly maintained between cooling area and weigh box to avoid contamination?	0 / 1	
Multiple Choice Answers • NO	0 / 1	
Notes/Comments: Magnets have been purchased but have not yet been installed. They are trialing at one of there farms.		
4.13. Is the bale press area free of grease, dirt, and dust or other contaminates?	1 / 1	
Multiple Choice Answers • YES	1 / 1	
4.14. Is the burlap/poly cloth area clean, dry, and free from contamination risk?	1 / 1	
Multiple Choice Answers • YES	1 / 1	
4.15. Is insulation and paint above hop containing areas in good condition?	1 / 1	
Multiple Choice Answers • YES	1 / 1	
4.16. Is there evidence of pest?	0 / 1	
Multiple Choice Answers • NO	0 / 1	
4.17. are all emergency stop buttons clearly marked in all areas?	1 / 1	
Multiple Choice Answers • YES	1 / 1	
4.18. Is the overall building clean and organized?	1 / 1	
Multiple Choice Answers • YES	1 / 1	
Notes/Comments: Small amounts of clutter.		

Answers	Score	Status
4.47. Are tools, spare parts, radios and personal items organized and secured so they do not contaminate the hops?	1 / 1	
Multiple Choice Answers • YES	1 / 1	●
6. Chemical Storage	1 / 1	100%
5.1. Are chemicals stored in a secure space outside of processing facilities?	1 / 1	
Multiple Choice Answers • YES	1 / 1	●

Media/Photos:

IMG 2.5_1

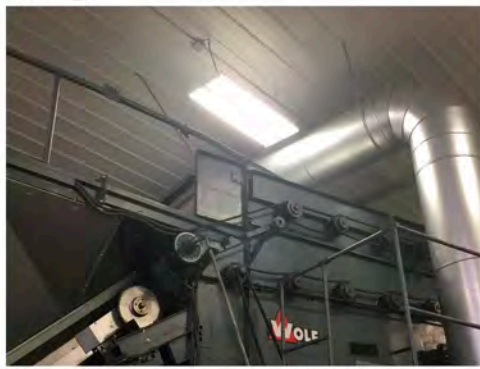


IMG 2.5_2



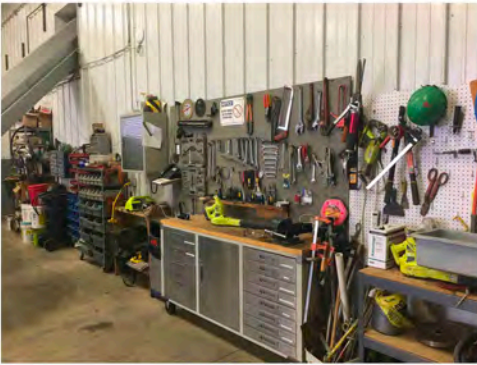
Make sure people are not allowed in this area without guards on picket.

IMG 2.7_1

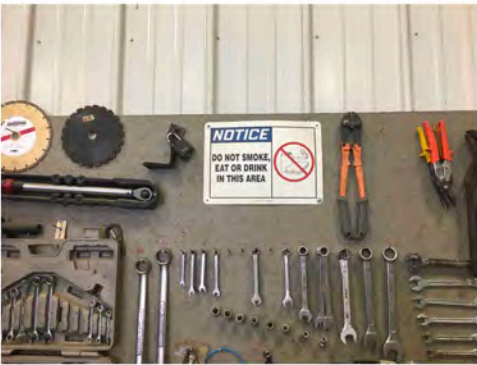


We would like to see covers over lights directly above Hops.

IMG 2.6_1



IMG 2.9_1



IMG 2.10_1



IMG 2.10_2



IMG 2.10_3



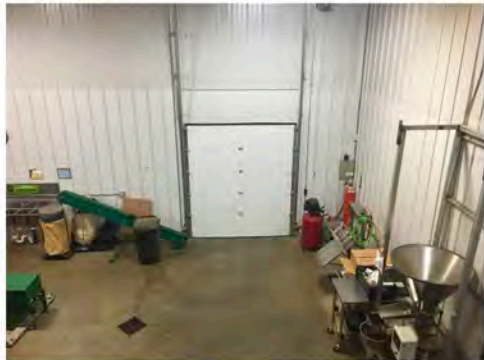
IMG 2.14_1



IMG 3.14_1



IMG 3.14_2



IMG 4.3_1



Question Index	Image Link	Caption	Time
2.5_1	https://meweclient-bells.s3.amazonaws.com/iOS_8_29_2018_7_15_AM/23454274329457956107068315727264812603.jpg		
2.5_2	https://meweclient-bells.s3.amazonaws.com/iOS_8_29_2018_7_15_AM/16844968625581445396195715716693623866.jpg	Make sure people are not allowed in this area without guards on picket.	
2.6_1	https://meweclient-bells.s3.amazonaws.com/iOS_8_29_2018_7_15_AM/8124479391817554145322541718035296311.jpg		
2.7_1	https://meweclient-bells.s3.amazonaws.com/iOS_8_29_2018_7_15_AM/12606075774725803796045380526543927098.jpg	We would like to see covers over lights directly above Hops.	
2.9_1	https://meweclient-bells.s3.amazonaws.com/iOS_8_29_2018_7_15_AM/24937351871518633126917692400459182641.jpg		
2.10_1	https://meweclient-bells.s3.amazonaws.com/iOS_8_29_2018_7_15_AM/37984582357518108398515682121044003638.jpg		
2.10_2	https://meweclient-bells.s3.amazonaws.com/iOS_8_29_2018_7_15_AM/33522963756298526937790855361050901556.jpg		
2.10_3	https://meweclient-bells.s3.amazonaws.com/iOS_8_29_2018_7_15_AM/22668377039171852996768486408835294514.jpg		
2.14.1	https://meweclient-bells.s3.amazonaws.com/iOS_8_29_2018_7_15_AM/33590430344905229047784091186671845689.jpg		
3.14.1	https://meweclient-bells.s3.amazonaws.com/iOS_8_29_2018_7_15_AM/8253121256497771635327489425086660138.jpg		
3.14.2	https://meweclient-bells.s3.amazonaws.com/iOS_8_29_2018_7_15_AM/9056523296731817165623473765174281781.jpg		

Question Index	Image Link	Caption	Time
4.3_1	https://meweclient-bells.s3.amazonaws.com/IOS_8_29_2018_7_15_AM/21984699602854085356636505543813890358.jpg		

End